



INTERNATIONAL
STUDENTS AND
SCHOLARS
Office of International Affairs

REDUCED COURSE LOAD (RCL) REQUEST FORM

Final Semester

Students in F-1 visa status are required to maintain a full course of study during Fall and Spring semesters. Full-time is defined as at least 12 units per semester. Students may seek authorization to be enrolled less than full-time in their final semester. Academic advisor must recommend the reduced course load.

SECTION A: STUDENT INFORMATION

First Name: Last Name:
UCM Email Address:

SECTION B: PROGRAM INFORMATION

Semester/Year of Requested RCL:
Number of Units in Final Semester:
Current I-20 Program End Date:

If your current I-20 program end date is **after** your final semester end date, OIA will **shorten your program end date** on your I-20 to match your program completion date. You will receive a new I-20 reflecting this change.

STUDENT'S SIGNATURE

I understand that after completing my degree, I will enter my 60-day grace period. During my grace period, I must do one of the following: Depart the US, request a transfer to another school or apply for Optional Practical Training (OPT).

Student Signature: Date:

ACADEMIC ADVISOR'S SIGNATURE

I verify that the above-mentioned student is on the graduation list and will be completing all degree requirements to graduate:

☐ Fall ☐ Spring ☐ Summer Year:

Comments (optional):

Academic Advisor's Name (please print):
Department: Email:
Advisor's Signature: Date: