

UC Merced School Request for J-1 Services

Office of International Affairs
University of California, Merced
5200 North Lake Road, Merced, CA 95343
Phone: 209-228-4722
Website: international.ucmerced.edu



Request type: Initial- Scholar is starting a new J-1 program
 Extension-Scholar is currently a UC Merced J scholar
 Transfer In- scholar is coming to UCM from another institution
 Change of status- Scholar in U.S. in other status

BIOGRAPHICAL INFORMATION

Family (Last) Name

Given (First) Name

Date of birth (Month/Day/Year)

INFORMATION ABOUT J-1 PROGRAM AT UC MERCED

UC Merced position title

Subject area

Non-technical description of
proposed activity (15 words or less)

Proposed start date

Appointment end date

Is there a possibility of extending
this appointment?

Yes, this appointment could be extended.

No

Primary site of activity

UC Merced campus

Other

Secondary site of activity address
(if applicable):

UC Merced Faculty Supervisor

FINANCIAL SUPPORT INFORMATION

Complete this section if a UC Merced salary will be provided. Funding minimums (per month of program): \$1,600 for primary J-1 Exchange Visitor; \$500 for a J-2 dependent spouse; \$300 for each dependent child.

Total UC Merced funding to be provided for the duration of UC Merced program

Were funds received from the U.S. government to support the exchange?	Yes
	No

FORM SUBMISSION & SUPPORTING DOCUMENTS

By submitting this form, you are confirming that all information submitted (in form responses and supporting documents) is true and correct to the best of your knowledge.

Requests received outside of OIA prescribed time-lines will incur a \$300 expedite fee. Documents that require editing after issuance may incur a \$300 document reissue fee.

Please submit the following documents with this form:

Copy of accepted UC Merced appointment letter

Copy of APPO 'Research Appointment Request' Form

Scholar Biographical Information Form & Supporting Documents

Approval Signatures Page (next page)

J-2 Dependent Biographical Information Form (if necessary)

Visa Service Fee Justification Form

Memo from faculty member detailing the prescribed full-time course of study or research project student will be engaged in during the visit (for Undergraduate Researchers ONLY)

Certification of English Language Proficiency

Incomplete requests will result in processing delays and/or denials.

School administrative contact

APPROVAL SIGNATURES PAGE

1. The scholar and accompanying dependents have adequate financial support for the duration of the scholar's program, which if UCM salary, is commensurate with the proposed activity.
2. The school has determined that the scholar has adequate English Language proficiency for the proposed activity. (Reg. 22 CFR 62.10(a)(2))
3. The school has clarified expectations with the scholar regarding University support, benefits, length of program, and the availability of office/lab space, equipment, computer access, clerical support, and faculty collaboration. (Reg. 22 CFR 62.9(d)(3))
4. The school understands that the Exchange Visitor will require health insurance for themselves and for all accompanying dependents for the entire period of stay in the U.S. Minimum levels of health insurance coverage must provide: (a) medical benefits of at least \$100,000 per illness or accident; (b) deductible not to exceed \$500 per accident or illness; (c) expenses associated with medical evacuation in the amount of \$50,000; (d) repatriation of remains in the amount of \$25,000; (e) coverage for pre-existing conditions after a 12 month waiting period; (f) provision for co-insurance/co-payment that does not exceed 25% of the covered benefits per accident or illness; and (g) policy underwritten by an insurance company that meets the rating requirements of the US Department of State or backed by the full faith and credit of the home country government, designated sponsor, or Exchange Visitor's employee group plan. (Reg. 22 CFR 62.14)
5. The school certifies that there is a uniform selection process in place to screen and select prospective exchange visitors to ensure that they are eligible for Exchange Visitor (J Visa) program participation. (Reg. 22 CFR 62.10(a))
6. Scholar will engage only in activities consistent with the intended program and the school will notify OIA of any changes in the program such as changes in financial support, loss of funding, or change in the school, location, or activity. (Reg. 22 CFR 62.11(e)(1))
7. Professors and researchers must conduct activities at the site of activity noted on this form (and identified in SEVIS). (Reg. 22. CFR 62.20 (f))
8. The school is aware that the J-1 scholar will be permitted to enter the US no more than 30 days prior to the start date indicated on Form DS-2019, and that the scholar must check in with OIA no later than 14 days after the appointment start date to validate the J Visa in SEVIS.
9. When determining dates of appointment the school should consider the length of time it will take an individual to obtain a visa. The current average wait times for visa appointments and visa processing times may be available on the US Embassy in the home country.
10. The school will notify OIA: (a) if the scholar changes his/her plans to come to UCM; (b) if the scholar plans to leave the US for more than 30 days while continuing the J-1 program and (c) when the scholar leaves UCM or is terminated for any reason. (Reg. 22 CFR 62.13(c))

UC Merced faculty supervisor
name

UC Merced faculty supervisor
signature

School dean name

School dean signature