SAMPLE Commencement Invitation Letter (for students with international family abroad) to be written on UC Merced School letterhead by someone who can confirm the student’s graduation status, i.e. an academic advisor, Chair or Dean in the student’s School or the Commencement Office.

Date

United States Embassy/Consulate

Nonimmigrant Visa Section

Country

Re: Visa Support Letter for Family Member of Student Name

Dear Nonimmigrant Visa Official:

Student Name is a student pursuing a degree level in degree program name at the University of California, Merced. Student Name notified our office that she/he/they would like her/his/their mother/father/grandmother/grandfather/ listed below to attend her/his/their graduation ceremony. The commencement ceremony will be held on date of commencement.

Please accept this letter of support for this planned visit and verification of Student Name’s student status. I hope you look favorably upon her mother’s/father’s/grandmother’s/grandfather’s visitor visa application to enable her/him/them to attend the commencement and celebrate Student Name’s achievement.

**First Name:** Mother’s/Father’s/Grandmother’s/Grandfather’s First Name

**Last Name:** Mother’s/Father’s/Grandmother’s/Grandfather’s Last Name

**Relationship:** Mother/Father/Grandmother/Grandfather

**Expected Dates of Travel:** Travel Dates

If you have any questions regarding this letter, please contact me at phone number or by e-mail address. Thank you for your time and consideration.

Sincerely,

Wet signature of University Employee

Name of University Employee

Title of University Employee