

UNIVERSITY OF CALIFORNIA, MERCED

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SAMPLE Commencement Invitation letter (for students with family/ friends abroad) to be written on UC Merced School letterhead by someone in the student's school such as an academic advisor, Dean, etc.

Date

U.S. Embassy/Consulate
Non-Immigrant Visa Section
Name of Country

Dear Sir or Madam:

The University of California, Merced Commencement will be celebrated on ___/___/___ . It is a significant and festive occasion. Students are encouraged to invite their family members. **Name of student**, a UC Merced student from (**name of country if applicable**) who is graduating this May, would like to invite his/her (**mother/father, name of person**) to the Commencement ceremony. His/her parents will need a visitor's visa to travel to the United States. We would appreciate any consideration that may be given to their visa application to allow them to travel to Merced, California this May to attend the commencement ceremony.

Sincerely,

Name of University employee
Title of University employee