

## Checklist of Required Documents for DS-2019 Requests

- The following documents should be submitted to ISS along with the following completed forms that can be found online:
  - UC Merced School Request for J-1 Services
  - J-1 Scholar Biographical Information Form
  - J-2 Dependent Biographical Information Form (if applicable)

<b>New J-1 requests:</b>
<input type="checkbox"/> <b>Identity/Biographical page of passport</b> <input type="checkbox"/> <b>Identity/Biographical page of dependents' passports</b> (if applicable) <input type="checkbox"/> <b>Proof of legal permanent residence</b> (If different from country of citizenship) <input type="checkbox"/> <b>Proof of Funding</b> (Converted to US dollars, in English, for each source listed) <input type="checkbox"/> <b>Previous DS-2019s</b> (of scholar and dependents)(if scholar has been in J status) <input type="checkbox"/> <b>Appointment letter signed by school Dean</b> <input type="checkbox"/> <b>Visa Fee Justification Form</b> (\$410)
<b>Extensions and Transfers (to UC Merced from another U.S. institution):</b>
<input type="checkbox"/> <b>Identity/Biographical page of passport</b> <input type="checkbox"/> <b>Identity/Biographical page of dependents' passports</b> (if applicabale) <input type="checkbox"/> <b>Proof of legal permanent residence</b> (If different than country of citizenship) <input type="checkbox"/> <b>Proof of Funding</b> (converted to US dollars, in English, for each source listed) <input type="checkbox"/> <b>All Previous DS-2019s</b> (for scholar and dependents) <input type="checkbox"/> <b>I-94 information for scholar and dependents:</b> <a href="http://i94.cbp.dhs.gov">http://i94.cbp.dhs.gov</a> <input type="checkbox"/> <b>Visa page for scholar and dependents</b> (can be found in passport) <input type="checkbox"/> <b>Visa Fee Justification Form</b> (\$200)
<b>Change of Status</b>
<input type="checkbox"/> <b>Identity/Biographical page of passport</b> <input type="checkbox"/> <b>Identity/Biographical page of dependents' passports</b> (if applicable) <input type="checkbox"/> <b>I-94 card for scholar and dependents:</b> <a href="http://i94.cbp.dhs.gov">http://i94.cbp.dhs.gov</a> <input type="checkbox"/> <b>Visa page for scholar and dependents</b> (can be found in passport) <input type="checkbox"/> <b>I-20 for F-1 and any accompanying dependents</b> <input type="checkbox"/> <b>Employment Authorization Document (EAD)</b> [if applicable] <input type="checkbox"/> <b>Visa Fee Justification Form</b> (\$410)